MD RAKIBUR RAHMAN ZIHAD

House: 209, Road: 10A (New) Dhanmondi, Dhaka 1216,

Mobile No : +88 01629563621

Email : rr4kib@gmail.com

fb://v4tiza

website: vatiza.me

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| Career Objective: |

To effectively and efficiently utilize my acquired knowledge, experience, and aptitude at workplace by which my employer as well as society as a whole will be benefited.

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| Special Qualification: |

Problem Solving, Ms Office Package (ms word, ms excel, ms powerpoint),Data Entry, Hardware Install & Configure, VMware, Os Maintenance, Windows, Mac, Linux, Networking, Email, Web-browsing,

Software Maintenance.

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| Employment History: |

Total Year of Experience : 0.5 Year(s)

Video Editor (April 03, 2019 – September 7, 2019)

Rapid PR (Online News Portal)

Company Location : 26 Eskaton Garden, 1000 Dhaka, Bangladesh

Department : Videography

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| Duties/Responsibilities: |

Working as Video editor

High-level expertise with Adobe Premiere Pro, Adobe Photoshop, CyberLink Power Director , Pinnacle Studio.

Planning & design, providing end-to-end technical solutions, troubleshooting, migration software/applications. Excellent communication skills with a good team player.

# Install Configure & Manage of Hardware and Software.

# Install Configure & Manage of Network.

# Install Configure & Manage Printer.

# Basic Working knowledge Auto Cad.

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| Academic Qualification: |

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| **Exam Title** | **Subjects** | **Institute** | **Results** | **Pass. Years** | **Duration** |

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| **BSC** | **Computer Science**  **Engineering** | **Bangladesh University of Business And Technology** | **Running** | **Running** | **4 Years** |
| HSC | Computer Operation and Maintenance | Narail Govt. Technical School and College | GPA:4.17  out of 5 | 2019 | 2 Years |
| SSC (Vocational) | Computer & Information Technology | Narail Govt. Technical School and College | GPA:4.04  out of 5 | 2017 | 2 Years |

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| Training Summary: |

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| Training Title | Topic | Institute | Location | Year | Duration |
| Hardware & Networking  (Basic) | Install Networking Hardware | Narail Youth Organization | Mohiskhula Narail Sadar Narail | 2019 | 3 month |
| Computer Maintenance | Hardware and Software Maintenance | Narail Govt. National Women org. | Mohiskhula Narail Sadar Narail | 2017 | 3 month |

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| Career and Application Information: |

Preferred Job Category: Engineer/Architect, Computer Technician. Database Management,

Looking For : Mid/Top Level Job

Available For : Part Time

Preferred District : Dhaka in Bangladesh.

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| Specialization: |

Fields of Specialization

• Internet

• Computer Operating Skill

• Networking skills.

• Leadership and Good Communication skill.

• Coordinator

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| Extra Curricular Activities: |

• Academic Teams and Clubs.

• Coding.

• Traveling .

• Internships.

• Reading Book

• Volunteer Work and Community Service.

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| Language Proficiency: |

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| **Language** | **Reading** | **Writing** | **Speaking** |
| Bangla | High | High | High |
| English | High | Medium | Medium |

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| Personal Details: |

Father's Name : Md Ashikur Rahman

Mother's Name : Afroza Begum

Date of Birth : Dec 01, 2000

Gender : Male

Marital Status : Unmarried

Nationality : Bangladeshi

National Id No. : 2410783266

Religion : Islam

Permanent Address : Vill# Ramchandropur, P.O# Douatala, P.S# Narail Sadar,

Dist# Narail, 7500

Current Location : Dhaka

I declare that the information provided in this form is correct, true and complete to the best of my knowledge and belief. If any information is found false, incorrect, incomplete or if any ineligibility is detected before or after the examination, any action can be taken against me by the Recruitment Authority including cancellation of my candidature.

 Signature